



Omtool™ Certified AccuRoute® with Fax Administrator Program

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Text

Omtool Certified AccuRoute with Fax Administrator Program Training

Introduction

AccuRoute® is a modular, scalable enterprise document delivery and workflow application consisting of a core server and desktop software with a robust feature set that enables easy, efficient conversion of paper to digital format as well as an expansive document messaging exchange system. Optional components include a world class enterprise fax system providing convenient desktop faxing. AccuRoute provides the functionality of multiple messaging processes within a single Windows server based, MMC managed system.

This three-day, instructor-led course is intended to train students in all facets of installing, configuring, implementing, and using AccuRoute.

This training requires that students have a basic knowledge of the Windows 2000 or 2003 operating system.

Audience

This course is intended for students who wish to:

- Implement AccuRoute in their corporate environment
- Value Added Partners who wish to sell AccuRoute



At Course Completion

After completing this course, students will be able to:

- Install and configure AccuRoute
- Administer AccuRoute
- Understand and configure connectors
- Understand and configure components
- Understand the message flow
- Understand and configure SMTP
- Use the AccuRoute Client
- Understand the basic principles of telephony
- Install, administer, and troubleshoot analog and digital fax cards or modems
- Support and administer fax software
- Understand how the Omttool server processes faxes

Prerequisites

- Basic familiarity with the Windows 2000 or 2003 server operating system
- Basic knowledge of mail systems, such as Exchange, Lotus Notes, or SMTP
- Basic understanding of fax technology

Course Materials

The training manual includes all necessary materials for this class.

Course Outline

Day one

Introduction to AccuRoute

Reviewing basic computer skills

Class exercises

Installing AccuRoute

Class exercises

Using clients with AccuRoute

Class exercises

Using the Administrator

Class exercises

Installing and configuring connectors

Class exercises

Day two

Installing and configuring components

Class exercises

Understanding message routing

Class exercises

Using AccuRoute with SMTP

Class exercises

Day three

Reviewing adding faxing to AccuRoute

Understanding Telephony

Installing and configuring fax boards

Class exercises

Configuring Microsoft Exchange with AccuRoute

Class exercises